

**Amended Agenda**  
**Monday, January 20, 2014 @ 7:00pm**  
**2013-2014 NvSCA Board Meeting**

**1. Call to Order/Role Call: 7:05p**

**Present:** Kathy Archuleta, Courtney Burns, Rebecca Cameron, John Chilman, Andy Haycock, Regina James, Hal Schmidt, Matthew Schottel

**Absent:** Harmony Wittmayer

**2. Governance Policy Process/Tools: Reminder of Meeting Norms**

**3. Approval of Sept. 2013 Board Meeting Minutes:** 1<sup>st</sup> Motion: Andy Haycock

2<sup>nd</sup>: Kathy Archuleta

**4. Treasurer's Report: \$28, 874.92** (includes check to Keynote Speaker).

**4a. Discussion** regarding Pay Pal Account-(cost of doing business-Kathy Archuleta will research).

**5. Committee Reports: (President)**

A. Advocacy-(Katie Swanson)

B. Technology-(Rebecca Cameron)

C. Professional Growth-(Erin Danielsen)

D. Membership-(Jen Harvey).

a. T-shirts and room stay

b. Monies

**6. New Business:**

A. Final Pre-Conference Update – Courtney Burns

a. Assign duties

**a1.** Courtney Burns request all boards members to be please flexible, their duties will be assigned on an as needed basis.

b. Rooms and such

**b1.** Five rooms will be reserved for board members.

**b2.** Hospitality Room-**gift bags will be provided to Presenters.** Board members will provide. Gift bags should consist of snacks and drinks.

**b3.** Per Courtney Burn-Unsure if there will be a Silent Auction for the 2014 Conference.

**b4. Raffle Tickets-**(\$1.00 per Ticket, 6 Tickets for \$5.00 or 15 Tickets for \$20.00).

**Baskets-**(provided by NvSCA Board of Directors)-Reno Board of Directors may bring gift cards. Nevada Board of Directors need to provide a gift basket. Gift baskets/cards are \$25.00 (twenty-five) dollar minimum.

**b5.** Board Members need to contact John Chilman by Saturday, February 01, 2014 and advise of Theme of gift basket.

**b6. Courtney Burns and John Chilman** will go shopping for the Hospitality Room. John Chilman will provide shopping receipt to the Treasurer, Kathy Archuleta.

B. Website Update – Hal Schmidt

**B1.** Hal Schmidt states NvSCA new logo up.

**B2.** John Chilman will email receipts from Shutter Stock Inc. to Hal Schmidt. Cost: \$36.00 (thirty-six) dollars for five Licenses.

**B3.** John Chilman motion Board to reimburse Hal Schmidt for payment of \$36.00 (thirty-six) dollars for Shutter Stock Inc. payment. 1<sup>st</sup> Motion: Kathy Archuleta  
2<sup>nd</sup> Motion: Rebecca Cameron

**B4.** John Chilman motion Board to pay for Hal Schmidt's Hotel stay.

1<sup>st</sup> Motion: Regina James 2<sup>nd</sup> Motion: Andy Haycock.

C. Ends Policy Discussion-(discussion to be held on an as needed basis).

**C1.** State of NV advise NvSCA Bylaws are up for review. John Chilman will email to Stephanie Wicks by Friday, January 31, 2014.

**D. Election of Officers**

- a. Section 1: Nominations of Officers
- b. The Executive Board shall issue a call to all members of the Association for the nomination of officers for the following year. Announcement of nomination procedures and appropriate forms will be published in the *Nevada School Counselor Association Newsletter*, the NvSCA web site, by mail or electronically.
- c. Section 2: Election of Officers
- d. The immediate past president and one member of the Executive Board shall prepare a ballot of qualified candidates for each elected office and send a ballot every member of the Association by mail or electronically.
- e. Section 3: Voting for Officers
- f. Officers shall be elected annually either by paper or electronic ballot mailed to all members. The ballots shall be counted by the members of the Executive Board. Individuals elected to the office shall be notified by the Executive Board of their selection at the annual Association meeting.
- g. Regional Vice Presidents and the Rural Representative will be voted on only by their respective constituents.

**7. Old Business:**

- A. President Running for President-Elect feedback
- B. Bank Account Update

**B1.** Waiting for documentation from Anthem Branch Bank for John Chilman and Regina James to provide signatures.

**8. Board Member Comments/Debrief:** Per John Chilman-request for Board members to call and cancel reserved rooms at the D Hotel. John Chilman will pay for rooms for board members.

**9. Adjournment: 7:56p**

**Amendment of Minutes: New Business-Ab4: from Raffle Tickets-**(\$1.00 per Ticket or five tickets for \$20.00). **Correct: Raffle Tickets--**(\$1.00 per Ticket, 6 Tickets for \$5.00 or 15 Tickets for \$20.00).